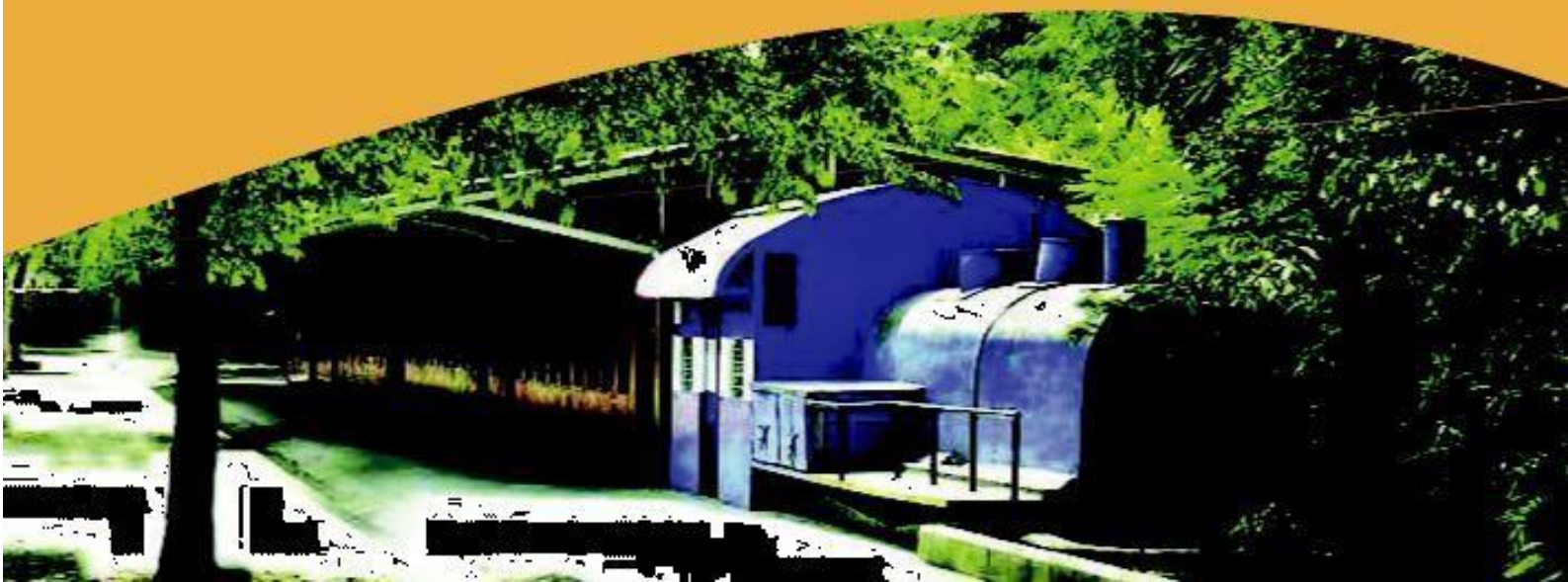


SARASWATI EDUCATIONAL SOCIETY  
**GURUKUL**



**स्वाध्यायशक्तिः**  
DISCOVERING  
INNER STRENGTH

**PROSPECTUS**



# SES GURUKUL

## LOCATION

### Pre-Primary School:

- 1) ILS Campus , Law College Road, Pune - 411004.
- 2) Nikhil Pride, 2041/2042, Sadashiv Peth, Tilak Road, Pune - 411030.

### Primary & Secondary School:

S.No.136, 137 (210), Off Pune University Road, Near Vijay Cooperative Housing Society, Ashok Nagar,Pune - 411 016.

E mail : [gurukulpuneprincipal@gmail.com](mailto:gurukulpuneprincipal@gmail.com) Cell : 91-7709961133 Tel. : 020-25561421

## HISTORY

The idea of starting a school that would emphasise on and implement the concept of "Learn through Life" evolved during a discussion between Mrs. Mrinmayee Bhave (founder of Daffodils Nursery School, Pune), Dr. Prakash Bhave (a practising Radiologist) and Mrs. Vineeta Nagarkar (former Vice Principal of Jnana Prabodhini, Pune) in 1992.

This was further conceived and conceptualised to merge the ancient 'gurukula' system with the emerging trends of the modern day education system.

## MOTTO

*Swadhyayshakti (Discovering inner strength).*

## VISION

*A Community of Intergenerational Learners that embraces integrity and compassion.*

## MISSION

*To create an integrated learning environment of uncompromised quality. Each one can bring their unique contribution towards fulfilling the school philosophy of promoting moral character, intellectual ingenuity, and global citizenship. We ignite and empower young minds.*

## PHILOSOPHY

SES GURUKUL strives to enhance a child's **physical, social, emotional, and intellectual** development in the most crucial years of the child's growth. We encourage children to inculcate a positive attitude towards learning, which will hold them in good stead throughout life. To meet this goal, it is essential to help children set realistic goals and undertake challenges in school that would hone their capabilities.

SES GURUKUL's distinct tradition, culture of innovation and indomitable school spirit, provides a fertile learning field for the New Age Child. SES GURUKUL is an integrated school where we have students of varying abilities. The teacher's role in this enterprise is more to inspire than to teach – to be a facilitator, role model and a guide.

Creating a quality learning environment involves everyone ----- parents, students, teachers, support staff and volunteers, each bringing a unique perspective and contribution towards fulfilling the school philosophy. These are essential ingredients of SES GURUKUL's continuing success.

## Spirit of SES GURUKUL

SES GURUKUL believes in transition from:

- academics **to** education
- teaching and studying **to** learning, assimilation and application
- regimentation **to** self-discipline
- shortcuts and excuses **to** accountability and responsibility
- unhealthy rivalry and stress **to** friendly co-operative learning.
- Complacency **to** excellence
- Ignorance and apathy **to** awareness and involvement

**In SES GURUKUL we believe that the best education is one –**

- ❖ that inspires children with the desire to explore and learn and one that suggests, rather than preaches
- ❖ which enables children to discover their inner strength.
- ❖ where children are encouraged to become both independent and interdependent learners with collaborative project work.
- ❖ which creates a stress free environment and encourages children to approach everyday challenges with a positive attitude.

## SALIENT FEATURES

- The School follows the CBSE (New Delhi) curriculum.
- The medium of instruction is English.
- Sanskrit and Hindi from Pre-Primary level onwards.
- A healthy student teacher ratio
- Early Childhood Education Programme for pre-school children.
- Co-curricular activities (yoga, physical education art and craft).
- Optional Extra-curricular activities (performing arts, outdoor games, indoor games etc.).
- Spiritual and cultural learning.
- Experiential learning and Co-operative learning.
- Project work and hands - on experimentation.
- Scope to develop and learn at an individual pace.
- Remedial help if required.
- Interesting outings and excursions.
- Counselling Service.
- Playground with facilities.
- Infirmary with First Aid facilities.
- Opportunities for personality development.
- Social awareness programmes.
- Life-skills development.

## OUR VALUES

- Children are our first priority.
- We value and respect the needs of every child, be they physical, emotional, intellectual or spiritual.
- We value and respect parents as equal partners in the development and nurturing process of the children.
- We value the role of teachers and other staff.
- We endeavour to provide an atmosphere conducive to all-round development.
- We value discipline that comes from within, with a sense of freedom and commitment to personal responsibility.
- We value teamwork and a spirit of mutual trust and co-operation.
- We value quality infrastructure and are committed to a continuous upgrade of school facilities.
- We firmly believe that a child needs 4 to 5 years to learn and acquire basic formal academic skills (especially when she / he has to learn them through a foreign language – English). Hence, children could **appear** for competitive exams from **class VI upwards, and not before that.**

## SCHOOL TIMINGS

Daily schedule at ILS Campus & Nikhil Pride, Tilak Road Campus:

(Monday to Friday)

Playgroup, Jr. K.G., Sr. K.G. : 9.00 am - 12:30 pm  
(Inclusive of a snack)

Daily schedule at Ashok Nagar:

(Monday to Friday)

Std. I to Std. X : 08:10 am - 03:30 pm

Saturday : 08:10 am – 12:15 pm

## Transport

School transport is mandatory

## ADMISSION

### Guidelines for Parents:

- i. Children of Senior K.G. going to I<sup>st</sup> will follow the same admission procedure as children taking direct admission to I<sup>st</sup>.
- ii. Kindly fill in the admission form and the medical report available on the school website and submit the same in the Office along with the required documents.
- iii. To be eligible for Play group, the child should have completed 3 years as on 30<sup>th</sup> September of that year, and for all other classes age limit will be calculated accordingly.
- iv. A counselling session for the parents will then be scheduled with the School Authorities.
- v. **Once the form is submitted corrections in the names will not be entertained.**

### Documents to be attached to the admission form:

- i. **Birth Certificate:** Original with one Photocopy for all classes Playgroup to Std. X.
- ii. **Medical Report:** To be filled, signed and stamped by a registered medical practitioner.
- iii. **Photographs:** One copy of child's recent coloured photo, **size 2 x 2 cm.**
- iv. **Address Proof:** (Any one of the following) Photocopy of the Passport / Electricity Bill / Landline Phone Bill / Driving License / Gas Pass Book / Bank Pass Book / Voter's ID / UID (Aadhaar Card).
- v. **Transfers:** Children seeking admission owing to the transfer of their parents / guardians must submit the Original Document of transfer from the employer along with a photocopy of the same. Local transfers will not be entertained.
- vi. **Caste Proof:** If OBC, VJ, NT, SC, ST status is claimed, it is mandatory to submit the Government document stating the same.
- vii. **Progress Report:** Photocopy of the School Progress Report of previous year.
- viii. **CBSE Registration Card:** Original CBSE registration card with two photocopies for students seeking admission in **Std. X ONLY.**  
As per CBSE guidelines, **transfer charges** to be paid apart from School fees for admission in **Std. X only.**
- ix. **Others:** In addition to the above mentioned documents for admission to **Std. II to X** we will further require -
  - Original School Leaving Certificate duly **countersigned by the relevant Education Officer** and one photocopy of the same.
  - If the child is studying in a foreign country, the school leaving / transfer certificate should be **countersigned by the INDIAN EMBASSY** of the respective country.
  - Photocopy of the previous school's General Register page mentioning the child's GR number.



## WITHDRAWALS

A month's notice in writing is required before a student can be withdrawn from the school, failing which a month's fees must be paid.

Notice of withdrawal must be given in writing before the Report day of the Second Term, otherwise fees for the following month must be paid.

## FEES

SES GURUKUL is an un-aided school. Fees for Pre-primary, Primary and Secondary Schools are displayed on the Notice Board at the beginning of each academic year.

**SES GURUKUL Pre-primary section is a separate entity.**

### Fee Payment Schedule:

- 1<sup>st</sup> Quarter - before 10<sup>th</sup> April
- 2<sup>nd</sup> Quarter - before 10<sup>th</sup> July
- 3<sup>rd</sup> Quarter - before 10<sup>th</sup> October
- 4<sup>th</sup> Quarter - before 10<sup>th</sup> January

The school will not send any verbal/written reminders for payment of fees.

**Fees are paid online or directly in the bank.**

**FEES, ONCE PAID ARE NOT REFUNDED.**

**New parents must pay first term fees by CHEQUE (payable at Pune only) at**

**IDBI Bank Ltd.**

**Ashok Nagar Branch,**

Off University Road, Near Symbiosis Atur Center,

Pune - 411 016.

**CASH IS NOT ACCEPTED.**

## EVALUATION

Continuous Comprehensive Evaluation is an essential component of our teaching-learning process. The assessment at SES GURUKUL is designed to provide feedback to teachers, students and parents about the effectiveness of the teaching methodology. The purpose is to *identify specific learning needs and modify the teaching strategies to meet these needs.*

## TUITIONS

Parents are reminded that engaging private tutors for their children may prove detrimental to their work and progress in studies.

### PTA (Executive Committee)

The PTA comprises of **ONE** parent representative from each class (not division) of the Pre-primary, Primary and Secondary section. PTA meetings are held in school for the purpose of discussing and resolving concerns that may arise amongst parents and teachers. The schedule and agenda for these meetings is announced through a circular and e-mails. Parent representatives are expected to attend all PTA meetings and to share the minutes of these meetings with their respective class parents. If any issue of concern needs attention, parents are requested to inform the same to their class representative one week prior to the meeting.

## PARENTAL INVOLVEMENT

Parents of children, who are attending the school for the first time, in the Pre-primary section, are encouraged to attend the school till the child settles in the school. For younger children this could take two to three weeks.

Parents must attend Open Days and take this opportunity to meet the class teacher and other staff members in the school.

## MOBILE PHONES

As per CBSE guidelines the use of mobile phone on the campus by Parents and Teachers is **not permitted**. Children are **NOT** allowed to carry mobile phones.

## STANDARD OPERATING PROCEDURE

### General Discipline:

- i. Students are responsible to the school authority not only for their conduct in school but also for their general behaviour outside the premises.
- ii. Students are not allowed to leave the school premises during school hours for any reason.
- iii. The Management has the right to take disciplinary action against habitual defaulters who break the rules and regulations of the school.
- iv. The final decision to grant or refuse admission and to retain or dismiss a child rests with the Management alone.
- v. In extreme case of misconduct / indiscipline of the parent / student, the student can be asked to leave the school.
- vi. Distribution of sweets on birthdays and personal gifts of any kind to any Member of the Management, the Principal, Teachers and staff members, for any reason is strictly prohibited.

### Health:

- i. Parents must inform the Principal if the student has any known medical condition / disability or exposed to infectious diseases.
- ii. A student who has been suffering from an infectious disease will be allowed to attend school only after she / he submits a doctor's certificate clearing her / him as fit to go to school without danger of infecting others.
- iii. Children must be kept at home when they are unwell.

### Attendance:

- i. Regular attendance is one of the conditions under which a student is admitted.
- ii. Minimum 75% attendance is compulsory in each term.
- iii. Students must reach school before the stipulated time on a regular school day.

**Office Timings: At Ashok Nagar Campus  
Monday to Saturday: 10.00 am. to 12.00 noon**

### SES GURUKUL

*School of*

The Saraswati Educational Society  
Nikhil Pride, 2042, Sadashiv Peth,  
Tilak Road. Pune - 411 030.

*Registered under the Society Act*

Vide No. MAH 6669/92 of 19-9-1992

*Public Trust Act* Vide No. F-7769 of 4-11-1992

C.B.S.E. Affiliation No. CBSE/Aff /1130050/99

**THE MANAGEMENT RESERVES THE RIGHT TO MAKE APPROPRIATE AMENDMENTS IF AND WHEN REQUIRED AND / OR NECESSARY IN THE INTEREST OF THE CHILDREN / INSTITUTION.**